**IFB299 – Team Meeting 2 (Team 82)**

***Development Project:*** *Community Organisation*

***Client Team:*** *Team 81*

***Date and Time:*** Friday 12th August 2016 – 10:00 am

***Attendees:***

* Tess
* Kris
* Kent
* Peipei
* Se Jun

***Absentees:***

* Ji Young (reason provided)
* Sahib (reason provided)

***Agenda:***

* Review prioritised client user stories as well as user stories that we have provided to them
* Work on estimations for user stories
* Begin preparation for initial release plan

***Minutes:***

* Review prioritised client user stories as well as user stories that we have provided to them
  + Team reviewed the prioritised user stories and agreed on the MoSCoW prioritisation
* Work on estimations for user stories
  + Team began to work on the estimations for each user story (i.e. development of Story Points for each user story) to be included in release plan
* Begin preparation for initial release plan
  + Once team has completed all of the estimations, the team will then work together to complete the initial release plan before the next workshop

***Next Meeting:***

* Before the net workshop, the team will meet again to discuss the progress of the release plan in preparation for the workshop